

Waimea Arts Council

Bunkhouse Use Policy

The following policy provides guidelines for the use of the space known as “The Bunkhouse”. Proposed use should support WAC’s mission to (a) promote the arts, (b) encourage artists, (c) provide a forum for art-related community events, and (d) to support our status as a 501(c)3 nonprofit organization.

Use for WAC sponsored functions, classes, or workshops:

- The individual sponsoring or organizing the event should contact the chair of the gallery committee to confirm that the Bunkhouse is available at the requested time(s) and date(s). The “Request to Use the Bunkhouse” form must be completed and submitted to and approved by the Gallery Chair.
- To qualify as a WAC sponsored activity, the activity must be advertised to all WAC members and open to them within space limitations. Non-WAC members may be included as space permits.
- If a fee is charged, 15% of the proceeds shall be donated to WAC.

Use for non-WAC sponsored functions or workshops:

- The individual sponsoring or organizing the event, class, or workshop should contact the chair of the gallery committee to confirm that the Bunkhouse is available at the requested time(s) and date(s). The “Request to Use the Bunkhouse” form must be completed and submitted to and approved by the Gallery Chair.
- A non-WAC sponsored activity is one that is not advertised to the membership at large and is not open to all members.
- If a fee is charged, 30% of the proceeds shall be donated to WAC.

Exceptions to the above policy can be made at the discretion of the gallery committee and the WAC Board of Directors.

